

Music Classroom Procedures

In an effort to run a smooth and productive class, I've established a few simple procedures. As a student, it is your responsibility to learn and follow these procedures. We will practice these procedures until they become routine. Through these procedures, I promise you a more effective and organized learning environment.

Bathrooms

Use the bathroom before my class. There will be no access to bathrooms during my class.

Entering Class

Walk **calmly and quietly** from the main building to my class. Do not touch anything in the garage. Enter class **silently** and look for any handouts placed by the door. Find your seat, take out your materials, and begin the starter assignment.

Starter Assignment

Everyday begins with the starter assignment posted on the board. Begin the starter as soon as you are seated. When finished, place the starter upside down on your desk to signal you are finished. I will collect these daily.

Homework

Homework will be posted on the board at the beginning of class and will be due to following period unless otherwise noted. Homework is due at the beginning class. Write your full name, grade, and date in the top right hand corner of the page. Assignments will be posted on Renweb the day they are assigned.

Getting my Attention

Please raise your hand if you have a question, wish to answer a question, or need my assistance. Please raise only your hand, not your voice. I will try my best to address it quickly.

Coming to Attention

When your attention is required, I will ask for your attention and raise my hand. When you see this look at me and raise your hand. This is only complete when all hands are up and everyone is quiet.

Arriving Late

If you are late for any reason, please enter through the side door, pickup any handouts, quietly find your seat, and begin the starter assignment. Please see me after class and we can discuss your tardiness. The first tardy will be excuse and each additional tardy will be logged into my conduct log and effect your citizenship grade.

Leaving Class

I dismiss class. Do not begin packing up until I have dismissed class. Once dismissed, please quietly stand up, collect your things, neatly stack your textbook on the chair of the first desk in your row, and return to school in a quick and organized fashion. **Please do not take textbooks out of my room.**

Absences

If you are absent, you are excused from the starter assignment. Please get notes and homework from your peers. All homework will be posted on Renweb. There are no makeup tests. The points from the missed test will not be included in the final grade.

Group Practice

Frequently, the majority of class will be spent practicing in various ensemble groups. During these rehearsals, treat the instruments with respect, start and stop playing with the conductor, refrain from side talk, help put away the instruments, and clean up the rehearsal space. Remember, playing instruments is a privilege. The instruments are expensive and to be treated with care. If you're found using the instruments incorrectly, you will be entered in my conduct log. Any student who regularly misuses instruments will receive a call home, meet with the principal to discuss the situation, and lose the privilege of playing instrument.

Everyday Materials

You are required to bring a pencil(not a pen), paper, and a two pocket folder to every class. This folder is used exclusively for music. Write your name and grade on the front of the folder in the upper right corner.

Class Policies

Rules

- 1-Respect teacher, peers, and materials(books, instruments, desks, etc).
- 2-Speak and play instruments only when called on
- 3-Follow directions first time given

If you choose to break a rule..

Consequences will always be directly proportional to the severity of the infraction. There are behaviors that will warrant an immediate referral and a meeting with the principal. Example of this include but are not limited to violent behavior, bullying, or gross insubordination. Breaking the class rules will be dealt with in the following manner.

1st infraction- Name on board and recorded in my log

2nd infraction- Name logged twice and phone call to parents

3rd infraction- Trip to see the principal and possible referral

If your name is put on the board you must **stay after class to discuss the infraction and fill in your personal conduct log.**

Academic Honesty

Plagiarizing, cheating, or copying will result in automatic zeros. The principal, homeroom teacher, and parents/guardians will be notified.

Grades

Grades will be based on assignments, tests, and productivity during rehearsal sessions.

Conduct/Citizenship

Each student will have a conduct log that must be keep for the duration of the semester. If you break a classroom rule and your name is put on the board, you must fill in your conduct log and get your parents signature. They must be returned to me the following school day. I will keep a folder upstairs in the middle school where you can turn in your log. I will keep records of infractions independently. The breakdown for conduct grades is as follows-

H 0-2 infractions

S 3-4 infractions

N 5+ infractions

Students will earn an H if they refrain from side talk, actively participate in class discussions, start and stop playing instruments with the conductor, respect the instruments, and treat the teacher and their peers with respect.

Signature _____.

Parent/Guardian _____.